

## **Proposal For the Design, Oversight, and Installation of a Memorial for the American Revolution in Stockbridge, MA**

Michael Canales, Stockbridge Town Administrator, has asked Preservation, Inc. to craft this proposal for the design, oversight, and installation of two memorial stones, one for the colonists and one for the indigenous people, from Stockbridge, Massachusetts who served in the American Revolution. This would be an enhancement and modification to the Town's existing memorial for WWI, WWII, the Korean War, and the Vietnam War. The desired date for installation of the two new monuments and the rearrangement of the existing grouping is prior to Memorial Day in 2026.

Preservation Inc. agrees to handle the following:

- Overseeing the design of the new stone monuments and bronze plaques, in consultation with both the Town representatives and the Stockbridge Munsee tribe.
- Sourcing contractors for fabrication of two new stones and two new bronze plaques.
- Overseeing budgeting of the overall project, including the installation of a new flag pole for the tribal flag.
- Overseeing implementation of the new design with selected contractors.
- Working with the Town highway department to safely move the existing monuments to make room for the new monuments.
- Working with the Town highway department to place four new footings for the old and new monuments and the new flag pole.
- Overseeing delivery and installation of both the two new stone monuments and the bronze plaques and the installation of the new flag pole.
- Overseeing reinstallation of the existing memorials on their new footings.

This project will be run on a Time and Materials (T&M) basis, with a Not to Exceed (NTE) cap. Preservation Inc. shall keep a running spreadsheet of all costs for this project. Preservation Inc. will bill the Town against this project on a monthly basis for the duration of the project.

Preservation Inc. labor bills at the following rates:

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| • Bill Remsen – Conservation Architect and Principal    | \$185 Per Hour |
| • Ian Stewart – Architectural Conservator and Principal | \$155 Per Hour |
| • Sarah Gwozdz – Field Associate and Designer           | \$75 Per Hour  |

Any travel time that is needed will be billed at half the hourly rate with mileage being billed at the GSA rate, which currently is \$.70 per mile. (GSA rates are found at Privately owned vehicle (POV) mileage reimbursement rates GSA.) Additional expenses, if any, will be billed at cost.

Any payments overdue more than 30 days will incur a 3% interest fee per month pro-rated.

The Not to Exceed cap for Preservation Inc.'s portion of this this Project is **\$30,000.00**



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Ian Stewart, President

September 14, 2025  
Date

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Michael Canales, Town Administrator

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Date